

California Travel and Tourism Commission
555 Capitol Mall
Suite 1100
Sacramento, California 95814

TO: California Travel and Tourism Commission
Secretary of State
Travel Industry Association
Members of the Public Who Have Requested Notification

FROM: Caroline Beteta, President & Chief Executive Officer

DATE: Monday, April 17, 2017

RE: PUBLIC NOTICE OF AUDIT COMMITTEE MEETING

An Audit Committee meeting is scheduled to take place on April 28, 2017. The order of business within the meeting is subject to change.

The meeting details are as follows:

Meeting:	Audit Committee Meeting
Date:	Friday, April 28, 2017
Time:	12-2 p.m.
Meeting Location:	Visit California Office 555 Capitol Mall, Suite 1100 Sacramento, CA 95814 (916) 444-4429
Other Meeting Locations:	Avis Budget Group, Inc. 6 Sylvan Way Parsippany, NJ 07054 (973) 496-3532
	San Diego Zoo Global 2920 Zoo Drive San Diego, CA 92101 (619) 557-3999
	Pismo Coast Village 165 South Dolliver Pismo Beach, CA 93449 (805) 773-5649

The agenda is attached for your reference.

For Commissioners, Staff and Consultants:

If you haven't already, please RSVP to Diane Cody at (916) 319-5409 or dcody@visitcalifornia.com if you are planning to participate so we can ensure that pertinent meeting materials reach you.

Public Notice:

No RSVP, notice or registration is required to attend this meeting. Members of the public may attend or speak at the meeting without prior notice to the Commission. Signing, registering or

completing any RSVP is voluntary and is not a requirement for attendance at any California Travel and Tourism Commission meeting. All persons may attend the meeting regardless of whether he or she signs in, registers or RSVPs.

The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request no later than five (5) working days before the meeting to the Board by contacting Diane Cody at (916) 319-5409 or dcody@visitcalifornia.com, or by sending a written request on behalf of that individual to the California Travel and Tourism Commission address of 555 Capitol Mall, Suite 1100, Sacramento, California 95814. Requests for further information should be directed to Diane Cody at the same address and telephone number.

The agenda and public meeting notice are available at industry.visitcalifornia.com/agendas

Audit Committee Meeting
Friday, April 28, 2017
12-2 p.m.

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555 Capitol Mall, Suite 1100
Sacramento, CA 95814
(916) 444-4429

AGENDA

All times indicated and the order of business are approximate and subject to change

- I. Call to order/roll call/approval of Oct. 13, 2016 minutes
- II. Review and vote on Audit Committee Chair
- III. Review Form 990 for period covering July 1, 2015 to June 30, 2016
- IV. Review, discuss and vote on Audit Committee Charter
- V. Review, discuss and vote on Audit Committee Charter Matrix
- VI. Review, discuss and vote on Audit Committee Internal Control Checklist
- VII. Public comment on matters not on the agenda
- VIII. Agenda items for future meetings
- IX. Adjournment