

2015 AUDIT COMMITTEE MEETING MINUTES (Open Session)

California Travel and Tourism Commission – November 9, 2015 – Oakland, California

CALL TO ORDER

The California Travel and Tourism Commission (CTTC) Audit Committee Meeting was held in Oakland, California on Monday, November 9, 2015 at 11:00 a.m. PST with Chair Sima Patel presiding.

Attendance

Committee members present were: Sima Patel (Ridgmont Hospitality), Michael Gallagher (CityPass), Benjamin Webster (Littler Mendelson).

Committee members teleconferenced in: Jay Jamison (Pismo Coast Village Inc.), Bob Muhs (Avis/Budget Group, Inc.) and Doug Meyers (San Diego Zoo).

Others present were: Scott Plamondon, Visit California Counsel

OPENING

Audit Chair Patel called the meeting to order at 11:02 a.m.

Chair Patel asked for Roll Call and the Committee approved the October 19, 2015 minutes.

The meeting agenda/discussion topics were introduced:

- The October 19, 2015 minutes were reviewed. Unanimous approval followed Jay Jamison's motion (second by Bob Muhs). No members abstained.
- Benjamin Webster was nominated to become a member of the Audit Committee. Unanimous approval of Mr. Webster's appointment to Audit Committee followed Jay Jamison's motion (second by Bob Muhs). No members abstained.
- Michael Gallagher was nominated to become a member of the Audit Committee. Unanimous approval of Mr. Gallagher's appointment to Audit Committee followed Bob Muhs' motion (second by Jay Jamison). No members abstained.

Following the approval of the minutes and appointments of Mr. Webster and Mr. Gallagher, the agenda included a noticed close session, followed by agenda items for future meetings and public comments.

At 11:13 a.m. the committee entered closed session to discuss facts and issues relating to possible litigation risks.

At 11:52 a.m. the committee emerged from closed session. (No actions were taken in closed session relating to appointing, employing, or dismissing any public employee. (Gov. Code 11125.2)).

PUBLIC COMMENT

Sima Patel opened the floor up for public comment. There were no comments.

ADJOURNMENT

Motion made by Doug Meyer (second by Bob Muhs).

Motion unanimously approved. No members abstained.

Meeting adjourned

STAFF ACTION ITEMS: No action items