

## **2016 AUDIT COMMITTEE MEETING MINUTES (Open Session)**

California Travel and Tourism Commission – January 28, 2016 – Oakland, California

### **CALL TO ORDER**

The California Travel and Tourism Commission (CTTC) Audit Committee Meeting was held in Oakland, California on Thursday, January 28, 2016 at 1:00 p.m. PST with Chair Sima Patel presiding.

### **Attendance**

Committee members present were: Sima Patel (Ridgmont Hospitality), Michael Gallagher (CityPass)

Committee members teleconferenced in: Benjamin Webster (Littler Mendelson), Jay Jamison (Pismo Coast Village Inc.).

Others present were: Scott Plamondon, Visit California Counsel

### **OPENING**

Audit Chair Patel called the meeting to order at 1:05 p.m.

Chair Patel asked for Roll Call and the Committee approved the November 9, 2015 minutes.

The meeting agenda/discussion topics were introduced:

- The November 9, 2016 minutes were reviewed. Unanimous approval followed Michael Gallagher's motion (second by Jay Jamison). No members abstained.

Following the approval of the minutes the agenda included a noticed close session, followed by agenda items for future meetings and public comments.

At 1:13 p.m. the committee entered closed session to discuss facts and issues relating to possible litigation risks.

At 1:53 p.m. the committee emerged from closed session. (No actions were taken in closed session relating to appointing, employing, or dismissing any public employee. (Gov. Code 11125.2)).

### **PUBLIC COMMENT**

Sima Patel opened the floor up for public comment. There were no comments.

### **ADJOURNMENT**

Motion made by Jay Jamison (second by Michael Gallagher).

Motion unanimously approved. No members abstained.

Meeting adjourned

STAFF ACTION ITEMS: No action items