

2014 AUDIT COMMITTEE MEETING MINUTES

California Travel and Tourism Commission – May 13, 2014 – Rancho Palo Verdes, California

CALL TO ORDER

The California Travel and Tourism Commission (CTTC) Audit Committee Meeting was held in Rancho Palo Verdes, California on Tuesday, May 13, 2014 at 2:30 p.m. PST with Chair Sima Patel presiding.

Attendance

Committee members present were: Sima Patel (Balaji Hotels), Jay Jamison (Pismo Coast Village Inc.) and Bob Muhs (Avis/Budget Group).

Others present were: Matt Sabbatini (California Travel and Tourism Commission).

Opening

Audit Chair Patel

1. Meeting called to order
2. Roll call taken

RINA Accountancy Corporation Proposal

- Chair Patel presented the audit engagement from RINA. RINA will complete the FYE June 30, 2014 Audit for \$23,500.
- The committee discussed RINA's performance and concluded that RINA does an excellent job on the audit and for a fair price.
- Motion by Chair Patel to approve the engagement
- Second by Commissioner Jamison
- *Motion approved*
- No agenda items

PUBLIC COMMENT

Sima Patel opened the floor up for public comment. There were none.

ADJOURNMENT

- Motion made by Chair Patel to adjourn
- Motion unanimously approved
- *Meeting adjourned*

Staff Action Items

- No action items