



California Travel and Tourism Commission  
555 Capitol Mall, Suite 1100  
Sacramento, California 95814

**TO:** California Travel and Tourism Commission  
Secretary of State  
Travel Industry Association  
Members of the Public Who Have Requested Notification

**FROM:** Caroline Beteta, Chief Executive Officer

**DATE:** Friday, August 28, 2015

**RE:** PUBLIC NOTICE OF THE CALIFORNIA TRAVEL AND TOURISM COMMISSION  
PERSONNEL COMMITTEE MEETING

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A meeting of the California Travel and Tourism Commission, Personnel Committee is scheduled to take place on September 8, 2015 at 1:00 p.m.

The meeting details are as follows:

<b>Meeting:</b>	Personnel Committee Meeting
<b>Date:</b>	Tuesday, September 8, 2015
<b>Time:</b>	1:00 p.m. - 2:00 p.m.
<b>Meeting Location:</b>	Visit California 555 Capitol Mall, Suite 1100 Sacramento, California 95814 (916) 319-5430
<b>Additional Meeting Location:</b>	Martin Resorts, Inc 1201 Palm Street San Luis Obispo, CA 93401 (805) 547-2700
	225 Hemme Ave Alamo, CA 94507 (925) 900-8247

The agenda is attached for your reference.

**For Commissioners, Staff and Consultants:**

If you haven't already, please RSVP to Amber Luiz at (916) 319-5430 or [aluiz@visitcalifornia.com](mailto:aluiz@visitcalifornia.com), if you are planning to participate so we can ensure that pertinent meeting materials reach you.

**Public Notice:**

No RSVP, notice or registration is required to attend this meeting. Members of the public may attend or speak at the meeting without prior notice to the Commission. Signing, registering or completing any RSVP is voluntary and is not a requirement for attendance at any California Travel

and Tourism Commission meeting. All persons may attend the meeting regardless of whether he or she signs in, registers or RSVPs.

The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request no later than five (5) working days before the meeting to the Board by contacting Amber Luiz at (916) 319-5430 or sending a written request for that person at the California Travel and Tourism Commission address of 555 Capitol Mall, Suite 1100, Sacramento, California, 95814. Requests for further information should be directed to Amber Luiz at the same address and telephone number.

The Agenda and Public Meeting Notice are available at [www.industry.visitcalifornia.com/agendas](http://www.industry.visitcalifornia.com/agendas)

**California Travel and Tourism Commission, Personnel Committee Meeting**

September 8, 2015

1:00 p.m. – 2:00 p.m.

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555 Capitol Mall, Suite 1100  
Sacramento, California 95814  
(916) 319-5430

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**AGENDA**

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*All times indicated and the order of business is approximate and subject to change*

- I. **Call to Order/Roll Call/Approval of August 26, 2015 Personnel Committee Meeting Minutes**
- II. **Review Personnel Policies**
- III. **Chief Officer Contract - Closed Session Pursuant to Bagley Keene Open Meeting Act, Section 11126 (a)(1)**
  - a. Discussion of the Mercer Report – Chief Executive Officer Compensation Assessment
  - b. Discussion of the Amended and Restated Executive Contract for Caroline Beteta
  - c. Discussion of Negotiation Process with CEO on Compensation and Employment Agreement
  - d. Determine Revisions or Amendments to CEO Contract
  - e. Determine Chief Executive Officer’s Annual Bonus
- IV. **Public Comment on Matters Not on the Agenda**
- V. **Agenda Items for Future Meetings**
- VI. **Adjournment**